

Official Minutes
Wednesday, September 22, 2021
6:30 p.m. - 9:00 p.m.

Regular Meeting

1. **Call to Order** by President Baumgartner at 6:32 p.m.
2. **Roll Call** Directors Baumgartner, Hayes, and Jensen were all present. Director Gustafson participated remotely. Director Haffner was absent.
3. **Pledge of Allegiance**
4. **Approval of Agenda**

Director Gustafson moved to approve the agenda as presented. Director Hayes seconded the motion.

Baumgartner - Y	Gustafson - Y	Haffner - Absent	Hayes - Y	Jensen - Y
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5. **Public Open Forum**

5.1 Recognition of Visitors

Dr. Rabenhorst noted that principals were present and that members of the WCHS FFA were attending remotely and would be introduced later in the meeting agenda.

5.2 Notification of Public Comment Period

Dr. Rabenhorst shared instructions for public comment.

5.3 Correspondence

- CHSAA Courtesy Cards were provided to Board members.

6. **Special Reports**

6.1 **Academic Program Spotlight - Weld Central Middle School**

Principal Justin McMillan and Assistant Principal Jeff Einerson were present to highlight work at the middle school this year on increasing Engagement by having PIES (Strategy 4 of the 5 Strategies of Formative Assessment) in every lesson and every class. Mr. McMillan shared information regarding the Kagan structures and how it is being used in the classroom. Many of the strategies are being used to increase active participation among students.

- **Cooperative Learning**
 - **P** – Positive Interdependence
 - **I** – Individual Accountability
 - **E** – Equal Interaction
 - **S** - Simultaneous Interaction

The Board thanked Mr. McMillan and Mr. Einerson for their work at the middle school.

7. **Board Consent Agenda**

7.1 Approval: Meeting Minutes

- (a) August 25, 2021 Regular Meeting Minutes
- (b) August 31, 2021 Special Meeting Minutes
- (c) September 8, 2021 Special Meeting & Work Session Minutes

7.2 Approval: Financials

- (a) August Financials (August financials will be provided in October consent agenda)
- (b) Quarterly Financial Report (October, January, April, July only)
- 7.3 Approval: Resignations / Retirements / Separation of Employment (EL-12 Staff Treatment)
 - Jamie Kelley - Science Teacher @ Weld Central High School
- 7.4 Approval: Contracts for Licensed Employees (EL-12 Staff Treatment)
 - None
- 7.5 Approval: Letters of Employment for Classified Personnel (EL-12 Staff Treatment)
 - Laura Vega - Custodian @ Hudson Elementary School
- 7.6 Approval: Additions to the 2021-2022 Coaching/Extra Duty Employment Agreement/Notice of Assignment (EL-12 Staff Treatment)
 - Jessica Mahoney - Student Council Co-Sponsor @ Weld Central Middle School
 - Kelli Talcott - Student Council Co-Sponsor @ Weld Central Middle School
 - Ashley Gusa - G/T Liaison @ Meadow Ridge Elementary School
 - Lara Jean O'Connor - Piano Accompanist @ Weld Central High School
 - Viriliset Gallegos Casas - Boys Soccer Assistant Coach @ Weld Central High School
- 7.7 Approval: Resignations for 2021-2022 Coaching/Extra Duty Employment Agreement/Notice of Assignment (EL-12 Staff Treatment)
 - Emma Curtis - CTE Director @ District (resigning from position at the end of 2021-2022)
- 7.8 Approval: Intra-School / Intra-District Staff Transfers (EL-12 Staff Treatment)
 - Arturo Lerma - Transfer from Temporary Summer Help @ Facilities to Maintenance Technician @ Facilities
- 7.9 Approval: 2021-2022 Amended Contracts (EL-12 Staff Treatment; EL-15 Budgeting)
- 7.10 Approval: Additions to the Substitute Teaching List (EL-12 Staff Treatment)
 - Oscar Garfio - Full-Time, In-Building Licensed Substitute Teacher @ Weld Central High School (current coach for WCMS/WCHS)
- 7.11 Approval: Out of District Student Requests for 2021-2022 (EL-6 Educational Program)
- 7.12 Approval: Request for Open Enrollment / Within District Transfers for 2021-2022 (EL-6 Educational Program)
- 7.13 Approval: Home School Requests for 2021-2022 (EL-6 Educational Program)
- 7.14 Approval: Administrative Policy (EL-4 Communication and Counsel to the Board: EL-9 Treatment of Students, Parents, and Community)
 - (a) Policy GC-3-R-2 (GCBA-R-2) Compensation for Internal Substitution Guidelines
- 7.15 Approval: Monitoring Review Cycle (EL-4 Communication and Counsel to the Board)
 - (a) EL-3 Development of Administrative Procedures
 - (b) EL-11 School Safety
- 7.16 Approval: 2021-2022 Revised Classified Staff Pay Range Schedule
 - Minor changes to the schedule have been made to accommodate changes in some job/position descriptions and expectations

Director Jensen moved to approve the consent agenda as presented. Director Hayes seconded the motion.

Baumgartner - Y	Gustafson -Y	Haffner - Absent	Hayes - Y	Jensen - Y
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8. Public Open Forum: Public Comment

No public comment was received.

9. Action/Discussion

9.1 FFA Out-of-State Travel Request

The Board reviewed a memo from WCHS FFA requesting approval for attendance at the national conference in Indianapolis, Indiana, from October 24-October 30, 2021. The group will be flying from Denver to Louisville to first go on agricultural tours and then attend the National Convention and Expo. The WCHS chapter was selected as a Gold National Chapter at the state level and will represent Weld Central and the Colorado FFA at Nationals and will be recognized on stage. A recent Weld Central graduate will represent the state of Colorado competing in the Employment Skills CDE competition at the National Level. One member will also receive their American FFA Degree. Ms. Curtis and a student representative joined the meeting remotely to answer questions. Annually, the Board is asked to approve this out of state travel. Director Baumgartner asked how funds are obtained. Ms. Curtis noted that funds are a combination of scholarship funds, fundraising, and contributions made by individual students. Director Jensen asked how many students attend the conference in comparison to the number of students in FFA. Ms. Curtis noted that it is an application process and explained how students are selected. Director Jensen also asked how students that attend will share their experiences with those that are not able to attend. Ms. Curtis explained that there have been no formal presentations in the past. The Board thanked the FFA for their work and wished them luck at the competitions.

Director Gustafson moved to approve the WCHS FFA team to attend the National Convention and Expo in Indianapolis, Indiana, from October 24th-30th as presented. Director Hayes seconded the motion.

Baumgartner - Y	Gustafson - Y	Haffner - Absent	Hayes - Y	Jensen - Y
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9.2 ESEA Consolidated Application

The federal government requires that districts use federal funds, including ESSA funds, to supplement and not supplant educational services. Dr. Wakeman is responsible for writing the Consolidated Application each year and ensuring compliance with federal and state rules and briefed the Board on the application. Dr. Wakeman had also presented the proposed budget earlier in June and was present to answer any questions. No changes have been made since June, and the Board had no discussion.

Director Hayes moved to approve the ESEA Consolidated Application: Supplement, Not Supplant Demonstration of Compliance as presented. Director Jensen seconded the motion.

Baumgartner - Y	Gustafson - Y	Haffner - Absent	Hayes - Y	Jensen - Y
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9.3 RISE Grant Memorandum of Understanding

At a Special Meeting on Monday, September 6, 2021, the Bennett School District 29J Board of Education approved and signed a Memorandum of Understanding in regards to accessing RISE Grant Funds and TRAILS program. This grant was applied for in conjunction with the Bennett and Strasburg school districts and was approved through the State of Colorado's Governor's Emergency Education Relief Fund in February 2021. Dr. Wakeman was present at the meeting to answer questions from the Board. Director Baumgartner asked if the money is being used currently. Dr. Wakeman noted that the money is currently being used to fund a social worker for the district, professional development, and SEL resources.

Director Gustafson moved to approve the RISE Grant Memorandum of Understanding as presented. Director Jensen seconded the motion.

Baumgartner - Y	Gustafson - Y	Haffner - Absent	Hayes - Y	Jensen - Y
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9.4 2021-2022 Revised Extra Duty Stipend Schedule

The Joint Committee met and discussed the Extra Duty Stipend Schedule which has not seen an increase in several years. Positions within the schedule are compensated on a percentage of a base number. The base has been set at \$36,250. The Joint Committee recommended increasing this amount to \$39,000 (last fiscal year's base starting salary). The increase will provide an increase to all extra-duty positions and adds approximately \$27,000 to the annual budget. Directors Baumgartner and Jensen were part of initial discussions with the Joint Committee Administration recommended the revised schedule as presented.

Director Hayes moved to approve the 2021-2022 Revised Extra Duty Stipend Schedule as presented. Director Jensen seconded the motion.

Baumgartner - Y	Gustafson - Y	Haffner - Absent	Hayes - Y	Jensen - Y
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10. Information/Discussion

10.1 Unified Improvement Plan Development & Strategic Plan Updates

Principals outlined the strategic action goals their schools will be putting into place this year. The Board viewed documents that included action goals from 2020-21 for reference. As some goals are in progress, they may be very similar or only altered slightly from the previous year's goals. Schools will be submitting their Unified improvement Plans to CDE by the October 15 deadline. At the district level, there is alignment with UIP goals and Strategic Plan Directions and action goals. Through their presentations, principals explicitly indicated how their action goals are aligned to the UIP.

(a) Weld Central Middle School

Mr. McMillan focused on how collaborative planning by teachers and cooperative learning for students will help increase student achievement in Math and ELA along with how the school is implementing work with ANET. Cooperative learning also helps provide equity for all students.

Staff is working through survey data on a regular basis to make sure that strategies are being successful from a student perspective regarding SEL and the overall climate of the school. Administrators are dedicated to collecting staff data regarding professional development to ensure that goals are being met. Career and college days are held each month to help students learn more about the College and Career Readiness Pathways at the high school level. Director Jensen asked for more information regarding how feedback is collected from staff regarding professional development, and Mr. McMillan expanded on how they collect and then analyze the data. Dr. Rabenhorst also explained that the district level climate survey information is collected in the middle of the school year, so that schools can use that real time feedback in planning professional development for the remainder of the year.

(b) Meadow Ridge Elementary School

Principal Jen Forbes explained how CKLA (curriculum focused teaching students foundational reading skills) data is being used for early intervention for students struggling with reading. Meadow Ridge has also made a commitment to involve parents more through increased communication along with optional take-home activities that parents can complete with their student. Ms. Forbes also gave a quick overview of how the new Wit and Wisdom curriculum has been implemented in classrooms so far this year. Ms. Forbes noted that the DESSA survey will be administered to students this year to identify trends and target areas of improvement. In regards to improving school climate, a school Climate Committee has been created and one outcome is celebrating things that have gone well during the school year so far. Director Baumgartner asked about the stress level of students, and Ms. Forbes responded that she feels that students are reacting to the start of the school year in a similar fashion to any other year. The Board and Ms. Forbes discussed changes to emergency drills as part of her goals regarding school safety.

(c) Hudson Elementary School

Principal Greg Dent noted that they have created a Learning Gap Committee which has been working on an Intervention Learning Plan for students that are most impacted. The committee is working on how progress monitoring will work for the interventions. Mr. Dent is working with the Town of Hudson manager to practice their evacuation plan with staff which will eventually be practiced with students as well. The Board discussed potential obstacles with that evacuation plan. Mr. Dent noted that they are introducing the Virtual Job Shadow Junior Curriculum as part of their College/Career Readiness goal. While Mr. Dent did not have much information about how the program is implemented yet, Hoff principal, Ronda Soliz, was able to answer some of the Board's questions as her school has already been working with the program and received more training. Hudson Elementary will also be collaborating with the high school with high school students creating posters for the elementary students regarding the various pathways.

10.2 Policy B-8 (BEDH) Public Participation at School Board Meetings (1st Reading)

At the request of the Board, Dr. Rabenhorst and Ms. Wiener reviewed Policy B-8 (BEDH) Public Participation at School Board Meetings and compared it to CASB's core policy. They also researched various districts and their policies and/or protocols for Public Participation. In addition to revisions to the current policy, a new regulation has also been created for consideration. Director Hayes asked for a point of clarification regarding public comment at virtual meetings, and Dr. Rabenhorst noted that he would look further at this to provide clarity to the language. By consensus, the Board directed that the policy be placed on the consent agenda at a future meeting including minor changes for clarity.

10.3 Keenesburg Right of Way Request for Hoff Elementary Property

As part of the Town's agreement and planning with the Evan's Place Subdivision, the developer is financially responsible for a sidewalk from the subdivision along Highway 59 to Woodward Street. The Town is requesting 10 feet of Right of Way (ROW) along the Hoff Elementary property in order for the sidewalk to be constructed. The Board discussed a sketch of the proposed ROW that was provided by the Town. Director Baumgartner voiced concern over the number of times students would need to cross the street if the sidewalk would be constructed on a specific side of the street.

Conceptually, the Board is willing to agree to the request as long as the final plan is safe for students. Further action will include the Town proposing a legal agreement for review and approval by the Board.

10.4 Board Member Participation at Parent/Teacher Conferences

Parent Teacher Conferences are scheduled for October 12, 13, and 14. In a typical year, Board members have been present at the schools. Conferences will be available virtually or in person this year. Administration feels that many parents will participate in person based on Back to School Night participation. Board members will prioritize attendance at the Spring conferences this year and will not attend Fall conferences.

11. Superintendent Reports and Presentations

11.1 Discipline Report

Dr. Rabenhorst upheld the recommendation for expulsion for a 9th grader who possessed and distributed vape devices at school. The student and parents did not request a hearing by the set deadline. This student was offered the option to enroll in the on-line program. The Board had no questions.

12. Board Member Reports/Discussion

Baumgartner - None

Gustafson - Asked about progress on American Education Weeks; Asked if the district is participating in COVID checks, and Dr. Rabenhorst noted that we are not, but still offering testing for students and employees.

Haffner - Absent

Hayes - Noted that she has appreciated communication from the district, specifically the weekly communication from principals; Noted that she has spoken to many parents who are pleased with the district overall.

Jensen - Noted that he feels that Meet & Confer has been going well and is pleased with what the group has accomplished.

13. Adjournment at 8:22 p.m.

Two handwritten signatures are displayed side-by-side. The signature on the left is 'Cynthia Baumgartner' in a cursive script. The signature on the right is 'Paul Jensen' in a cursive script.